

## Gardens Home Management Services Hurricane Preparation Agreement

As the 2010 hurricane season approaches, it is important for the residents of South Florida to begin preparing NOW. South Florida has been lucky the last few years, however Hurricanes are unpredictable and preparing yourself now helps provide you with peace-of-mind once a Hurricane Watch is issued.

I would like to review with you the procedures and time lines Gardens Home Management Services follows, in order to secure our customers' property and possessions. We begin our hurricane preparations when the National Weather Institute issues a "Hurricane Watch" for the Palm Beach County area. We would not be able to secure all homes under our care if we wait until a "Hurricane Warning" is posted. If you would like us to perform these procedures at your home, **WE MUST HAVE YOUR SIGNED AGREEMENT PRIOR as soon as possible** in order for us to prepare and organize our teams efficiently.

**Gardens Home Management Services** will perform the following services when a "Hurricane Watch" is issued:

- Inspect grounds for items that could become airborne by high winds and store *them* in the garage or home. Examples *include*: patio furniture, statuary, barbecue grills, planters, pool items, doormats, etc.
- Where appropriate, large *potted* plants will be placed against an outside sheltered wall.
- Any furniture and/or plants brought into the home will be placed on plastic tarps to protect floors.
- A fee of \$52.00 per man hour will be charged to your Gardens Home Management Account to secure your property.
- We will close accordion shutters roll down type shutters and panels for \$52.00 per man, per hour will be charged.
- **Note: If you do have panels we must perform a panel organization after signing up and before a storm.** The reason for this is to ensure all panels are organized and fit as they should. This service is \$52.00 per man hour.  
Shutter keys location: \_\_\_\_\_
- If you sign up for this service, the accordion shutters must be lubricated prior to hurricane season. Our handyman will lubricate the accordion shutters as soon as we receive this signed "Hurricane Preparation Agreement", which will be billed at \$52.00 per man, per hour.
- All of the above listed services will be billed to your Gardens Home Management Services, account at a rate of \$52.00 per man, per hour.

After the storm has passed and we are no longer in danger, Gardens Home Management Services will take the plants back outside. All other furniture and decorative items will remain in the garage and/or home, unless we are instructed by you, the homeowner. This will be billed at our standard charge of \$52.00 per man, per hour. Additionally, all HomeWatch clients will receive a post storm inspection and report as soon as possible after the storm has passed.

There is a reduced rate of only \$75.00 non-refundable fee for all HomeWatch customers, which will be billed to your Gardens Home Management Services, account upon receipt of this signed Hurricane Preparation Agreement. This fee ensures that Gardens Home Management in the event of a hurricane will secure your home. If you are not a HomeWatch customer the non-refundable fee is \$125, which will be billed to your Gardens Home Management Services account upon receipt of this Hurricane Preparation Agreement.

\_\_\_\_\_  
YES, I WOULD LIKE TO SIGN UP FOR THE HURRICANE PREPARATION AGREEMENT.

\_\_\_\_\_  
NO, I DO NOT WANT TO SIGN UP FOR THE HURRICANE PREPARATION AGREEMENT.

**Please sign the form and return it to our office by FAX to (561) 627-3659 or mail to 8895 N. Military Drive Suite 102D Palm Beach Gardens. We must receive this completed form no later than June 15, 2010.**

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
DATE